

Belleville General Hospital Auxiliary



Cancer Clinic—Oncology
Maternity/Pediatrics
In-patient Unit Ambassadors
Emergency Ambassador
Same Day Surgery Ambassador
Main Entrance Ambassador
Ontario Breast Screening Clinic
Library Cart
Family Care Rooms
Opportunity Shop
Auxiliary Tuck Shop
Aroma Café-HELPP Lottery
Gift Shop
Office Assistant
Fundraising
Special Events
Governance
Archives
Palliative Care Service



JOIN US

Volunteering with the BGHA is Time Well Spent!
The BGH Auxiliary offers diverse and exciting volunteer opportunities to invest your time to healthcare.

- **Opportunity Shop:** Located at Market Square, this second hand shop raises funds for the Auxiliary. Volunteers sort and price donations, work cash and provide exceptional customer service.
- **Gift Shop:** Located at the Main Entrance of BGH, volunteers provide courteous customer service, arrange shelves & conduct sales.
- **Aroma Café:** Located at the Sills Entrance, volunteers provide visitors with information and directions as well as selling refreshments, snacks, reading materials and HELPP Lottery Tickets. 2nd Site Helpp Lottery selling tickets only in front of Tim Hortons-Level 2.
- **Auxiliary Tuck Shop:** Located on the third floor of BGH, volunteers provide courteous service, prepare coffee, clean tables and work at cash.
- **Main Entrance Ambassador:** Stationed at the information desk, volunteers help patients and visitors find their way around the hospital and answer requests about various departments.
- **Emergency Department Ambassador:** Volunteers interact with patients and families in the emergency department, direct or assist patients as appropriate; reassure & comfort patients; attend to non-medical needs and maintain communication with families.
- **Same Day Surgery Ambassador:** Volunteers act in a host capacity for those coming into day surgery, provide non-clinical information to patients and family members and provide directions for those looking for other clinics and services on Quinte 1.
- **Ontario Breast Screening Clinic:** Volunteers act in a host manner to women coming in for mammograms, showing the patient to the change area.
- **Pet Therapy:** Pet therapy-certified dogs and owners visit patients to provide social interaction. *All dogs must be certified.*
- **Palliative Care Service:** Volunteers establish a supportive relationship with patients facing end of life. **Partnership with Hospice Quinte.**

The BGHA provides a variety of volunteer services for the patients and staff of Quinte Health Care Belleville General. Its fundraising projects go to support the work of the BGHA.

- **Family Care Rooms:** Volunteers help maintain two rooms allocated to families with loved ones in critical/palliative condition within the hospital so they can remain nearby their loved one.
- **Oncology:** Volunteers act as a host for the clinic distributing information about Canadian Cancer Society services, preparing coffee, restocking nutritional supplies and preparing patient packages for use by nurses. In addition to QHC orientation, volunteers take a one hour orientation with the Canadian Cancer Society.
- **Maternity/Pediatrics:** Volunteers provide assistance with a couple of “housekeeping” jobs, occasionally help new moms who wish to shower, etc. by offering to look after their baby, and assist families with the care of sick children who have been admitted.
- **Maternity Tour Guide:** Volunteers provide tours of Quinte 7 (Maternity) for expectant parents.
- **Library Cart:** Volunteers supply patients, visitors and family members with books and magazines on a free lending basis.
- **Inpatient Unit Ambassadors:** Inpatient Ambassador Volunteers provide social engagement, encouragement, companionship and non-clinical assistance to patients and family members. Inpatient Ambassador Volunteers are active in the following areas: *Sills 5—Mental Health, Sills 4—Behavioural Support Transition Unit, Sills 3— Rehabilitation Unit and Quinte 4 Acute Care for the Elderly Unit—Sills 3 Meal Program*
- **Volunteer Services Office Assistant:** Field inquiries from individuals interested in volunteering, answer phones, take memberships, etc.
- **Governance, Fundraising and Special Events:** Volunteers sit on the board and committees to help with Auxiliary operations and projects.



STEPS FOR NEW VOLUNTEERS


- ⇒ Book a time with QHC Volunteer Specialist Jay Moxness to do a one-on-one **Volunteer Orientation Session**. Contact Jay at: jmoxness@qhc.on.ca or call 613-969-7400
- ⇒ ext. 3376 . Visit the volunteer section at www.qhc.on.ca for online orientation options.

- ⇒ Provincial law mandates that anyone working/volunteering in the hospital must have health screening completed including **TB testing** and **proof of immunization**. The Auxiliary will help you arrange the test when all your other paperwork is completed. The test is done by the Occupational Health & Safety office at Belleville General Hospital.

- ⇒ New volunteers must provide the BGH Auxiliary with an **incident-free police background check– vulnerable sector screening is required**.

- ⇒ All new volunteers become members of the BGH Auxiliary. There is a **\$5 annual membership fee**. As an Auxiliary member you're invited to all general Auxiliary meetings/ events and receive the *Bulletin* newsletter. (Fee is waived for students.)

- ⇒ All new volunteers purchase an Auxiliary **smock** to wear at all times while volunteering. New smocks cost \$20 and used smocks (as available) cost \$10.


Belleville General Hospital Auxiliary Office
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Get started—call Jay Moxness at 613-969-7400 ext 3376